



# ST. JOSEPH SCHOOL

A Ministry of St. Joseph Parish

5411 SOUTH MAIN STREET  
SYLVANIA, OHIO 43560

Dear Parent/Guardian:

**St. Joseph school offers milk and hot lunch each school day. Children may buy milk for \$0.50. Children may also buy lunch for \$3.00/\$3.50. Children who qualify may get free milk/free lunch.**

**If you now receive Special Nutrition Assistance Program (SNAP) or Ohio Works First (OWF) for your child, your child can receive free milk/ free lunch. If your total household income is the same or less than the amounts on the Federal Income Chart, your child can receive free milk/ free lunch. A foster child may be eligible to receive free milk/free lunch regardless of your household income.**

- 1. Do I need to fill out an application for each child?** No. Complete the application to apply for free milk/ free lunch. Use one Free Milk or Free Lunch Application for all students in your household. We cannot approve an application that is not complete, so be sure to fill out all required information. **Return the completed application to: St. Joseph School, 419-882-6670.**
- 2. Who can get free milk/ free lunch?** All children in households receiving benefits through the Supplemental Nutrition Assistance Program (SNAP) or Ohio Works First (OWF) benefits can get free milk/ free lunch regardless of your income. Also, your children can get free milk/ free lunch if your household's gross income is within the free limits on the Federal Income Guidelines.
- 3. Can foster children get free milk/ free lunch?** Yes, foster children that are under the legal responsibility of a foster care agency or court, are eligible for free milk/ free lunch. Any foster child in the household is eligible for free milk/ free lunch regardless of income.
- 4. Can homeless, runaway and migrant children get free milk?** Yes, children who meet the definition of homeless, runaway, or migrant qualify for free milk. If you have not been told your children will get free milk, please call or email **St. Joseph School** to see if they qualify.
- 5. My Child's application was approved last year. Do I need to fill out another one?** Yes. Your child's application is only good for that school year and for the first few days of this school year. You must send in a new application unless the school told you that your child is eligible for the new school year.
- 6. I get WIC. Can my child(ren) get free milk/ free lunch?** Children in households participating in WIC may be eligible for free milk/ free lunch. Please fill out an application.
- 7. Will the information I give be checked?** Yes, we may ask you to send written proof.
- 8. If I don't qualify now, may I apply later?** Yes. You may apply at any time during the school year. For example, children with a parent or guardian who becomes unemployed may become eligible for free milk/ free lunch if the household income drops below the income limit.
- 9. What if I disagree with the school's decision about my application?** You should talk to school officials. You also may ask for a hearing by calling or writing to: **Anthony Mass 1933 Spielbusch Ave. Toledo, OH 43604 419-244-6711 ext. 112.**
- 10. May I apply if someone in my household is not a U.S. citizen?** Yes. You or your child(ren) do not have to be a U.S. citizen to qualify for free milk/ free lunch.
- 11. Who should I include as members of my household?** You must include all people living in your household, related or not (such as grandparents, other relatives, or friends) who share income and expenses. You must include yourself and all children who live with you. If you live with other people who are economically independent (for example, people who you do not support, who do not share income with you or your children, and who pay a pro-rated share of expenses), do not include them.
- 12. What if my income is not always the same?** List the amount that you normally receive. For example, if you normally make \$1000 each month, but you missed some work last month and only made \$900, put down that you made \$1000 per month. If you normally get overtime, include it, but do not include it if you only work overtime sometimes. If you have lost a job or had your hours or wages reduced, use your current income.
- 13. We are in the military, do we include our housing allowance as income?** If you get an off-base housing allowance, it must be included as income. However, if your housing is part of the Military Housing Privatization Initiative, do not include your housing allowance as income.
- 14. My Spouse is deployed to a combat zone. Is her combat pay counted as income?** No, if the combat pay is received in addition to her basic pay because of her deployment and it wasn't received before she was deployed, combat pay is not counted as income. Contact your school for more information.
- 15. My Family needs more help. Are there other programs we might apply for?** To find out how to apply for Ohio SNAP or other assistance benefits, contact your local assistance office or call 877-852-0010.

If you have other questions or need help, please call **419-882-6670 ext. 337**

Sincerely,  
Elaine Dickendasher



Your children may qualify for free milk/free lunch if your household income falls at or below the limits on this chart

INCOME ELIGIBILITY GUIDELINES			
Household size	Annual	Monthly	Weekly
1	\$15,444	\$1,287	\$297
2	20,826	1,736	401
3	26,208	2,184	504
4	31,590	2,633	608
5	36,972	3,081	711
6	42,354	3,530	815
7	47,749	3,980	919
8	53,157	4,430	1,023
Each additional person:	+5,408	+451	+104

**Privacy Act Statement: This explains how we will use the information you give us.**

The Richard B. Russell National School Lunch Act requires the information on this application. You do not have to give the information, but if you do not, we cannot approve your child for free or reduced price meals. You must include the last four digits of the social security number of the adult household member who signs the application. The last four digits of the social security number is not required when you apply on behalf of a foster child or you list a Supplemental Nutrition Assistance Program (SNAP), Ohio Works First (OWF) case number or other identifier for your child or when you indicate that the adult household member signing the application does not have a social security number. We will use your information to determine if your child is eligible for free or reduced price meals, and for administration and enforcement of the lunch and breakfast programs. We MAY share your eligibility information with education, health, and nutrition programs to help them evaluate, fund, or determine benefits for their programs, auditors for program reviews, and law enforcement officials to help them look into violations of program rules.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotape, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_cust.html](http://www.ascr.usda.gov/complaint_filing_cust.html), and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

mail: U.S. Department of Agriculture  
 Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW  
 Washington, D.C. 20250-9410  
 fax: (202) 690-7442; or  
 email: [program.intake@usda.gov](mailto:program.intake@usda.gov).

# Healthy Start & Healthy Families

Does your child qualify for the School Meals Program?  
If so, your family may qualify for free health coverage!



## Healthy Start & Healthy Families

*Healthy Start* offers free health care coverage  
for kids (birth to age 19) and pregnant women.

*Healthy Families* offers free health care coverage for the  
entire family - parents AND kids.

Healthy Start & Healthy Families Covers:

Doctor Visits  
Hospital Care  
Immunizations  
Substance Abuse

Prescriptions  
Vision Services  
Dental Care  
Mental Health

And Much More!

For more information or an application, call:

**1-800-324-8680 (a free call!)**

TDD 1-800-292-3572

Monday - Friday 7 am to 8 pm

Saturday - Sunday 12 pm to 5 pm



Your family's size and income determines if you and your family are eligible for Healthy Start or Healthy Families.  
Healthy Start & Healthy Families are Medicaid Programs administered by The Ohio Department of Job & Family Services.