



ST. JOSEPH SCHOOL

A Ministry of St. Joseph Parish

5411 SOUTH MAIN STREET
SYLVANIA, OHIO 43560

October 29, 2015

Dear Parents:

I will be available for individual conferences on November 2 & 3, 2015 (St. Joseph Conference days). A conference may be scheduled from 12:00 pm – 8:00 pm on Monday, and from 8:00 am – Noon on Tuesday. Please use the attached form to request a conference, and return it to me as soon as possible.

If a conference is desired, but you are unable to make it on a conference day, please call me so we can arrange a mutually agreeable time.

Sincerely,

Mrs. Kelly O'Brien
School Counselor
882-6670

I am interested in scheduling a conference with the school counselor, Mrs. O'Brien.

Child's Name & Class _____

November 2 _____ November 3 _____

Best time for conference _____

Daytime telephone number to confirm _____

Parent's Signature _____

